

# Agampreet Kaur Sidhu

Winnipeg, Manitoba

## Profile

Goal-driven and highly motivated internationally trained lawyer with a strong passion for civil rights, public interest, and social action. Known for exceptional attention to detail, accuracy, and analytical research skills, with proven experience in delivering dedicated, client-focused service. Skilled in drafting and reviewing legal documents, correspondence letters and, memorandums. Multilingual, fluent in English, Hindi, and Punjabi, with a beginner proficiency in French and Urdu.

## Education

### **NCA Certificate of Qualification (CQ)**

2024

Federation of Law Societies of Canada

- Passed Administrative law, Professional Responsibility, Criminal Law, Constitutional Law, and The Foundations of the Canadian Law exams, as required by NCA
- Completed the 'Legal Research and Writing' Certificate

### **Applied Human Resources Management Program**

April 2022- April 2023

University of Manitoba- Winnipeg, Manitoba

- Studied a range of pragmatic courses, including organizational behavior, labor relations, compensation and benefits, staff training and development and human resources legislation
- Gained hands-on experience through an industry practicum, designing job descriptions and conducting various job analyses.
- Cumulative GPA: 4.0

### **B.A.LLB. (Honors in Political Science and Law)**

July 2016- May 2021

Panjab University, Chandigarh, India

- Drafted and implemented various legal documents in compliance with legislations such as the Criminal Procedure Code, Civil Procedure Code, business and contract laws, evidence laws, and more.
- Relevant courses: Contracts law, family law, labor law, company laws, business and Commercial laws, international laws, equality and human rights laws, and so on.
- Cumulative percentage: 82% (with distinction)

## Work Experience

### **Customer Service Representative/Merchandiser**

July 2022- Present

Shoppers Drug Mart, Winnipeg, Manitoba

- Addressed customer complaints by identifying the root causes, explaining solutions, and ensuring effective solutions.
- Maintained database records, generated customer support status reports, and resolved customer complaints efficiently.
- Recognized as 'Employee of the Month' multiple times for exceptional service.

### **Legal Intern**

July 2019- August 2019

The office of Advocate Mr. Nitin Jain- Chandigarh, India

- Researched on employment matters at labour courts, analysing case precedents and labor laws.

- Drafted affidavits, memorandums and pleadings related to employment disputes,

### **Legal Intern**

January 2019

The office of Senior Advocate Mr. Bipin Ghai- Chandigarh, India

- Researched criminal and procedural laws, summarizing findings in legal memos for case preparation.
- Drafted petitions, writs, affidavits, and legal replies for court submissions.
- Attended court hearings, took detailed notes, and contributed to case preparation.

### **Legal Intern**

December 2018- February 2019

The Punjab State Human Rights Commission, Chandigarh, India

- Conducted research on human rights violations across the province of Punjab and analysed case studies.
- Submitted a comprehensive project report on **human rights abuses in industrial sector** and the challenges faced by workers.

### **Legal Intern**

December 2017- January 2018

The State Information Commission Punjab, Chandigarh, India

- Conducted in-depth analysis and research on applications and appeals under the **Right to Information Act**
- Drafted summary reports of orders under the guidance of the Information Commissioners
- Gained practical exposure to the role of transparency and accountability in governance.

## **Volunteer Experience**

### **Administrative assistant /Volunteer**

June 2022- Present

The office of Mr. Mintu Sandhu, MLA for Maples, Winnipeg

- Assisted clients with completing different public forms and official notices, including citizenship and other immigration documents.
- Organized office record and maintained filing systems.
- Prepared documents and correspondence based on instructions.

### **Library assistant /Volunteer**

June 2024- Present

The Sikh Society of Manitoba Inc., Winnipeg

- Guided patrons with book inquiries and library- related requests.
- Managed book issuance, return, and cataloging.
- Assisted patrons in registering for library memberships and maintained library records.

## **Certificates**

### **Certificate course in French**

July 2019- May 2020

Panjab University, Chandigarh, India