

Practice Readiness Education Program December 2021 Schedule

Procertas Legal Technology Assessment

Earn qualified or expert certification in Word and at least one other program (Excel, PowerPoint or Adobe Acrobat) before gaining access to PREP materials in D2L.

Upload the two Procertas badges to D2L to gain access to the PREP Orientation.

~3 to 6 hours

Phase One

Foundation Modules

Online self-directed study

PREP materials, including the orientation will open on December 1, 2021 to approved registered students. Students will receive access to program materials after completing a two-hour online orientation and passing a multiple-choice quiz.

Foundation Module	Estimated Hours	Suggested Completion Deadline
The Effective Lawyer	11	Tuesday, January 4, 2022
Professional Ethics	11	Tuesday, January 11, 2022
Indigenous Law, Cultures and People	10	Wednesday, January 19, 2022
Client Relationship Management	5.5	Tuesday, January 25, 2022
Interviewing	4	Monday, January 31, 2022
Negotiating	4	Sunday, February 6, 2022
Advocacy	4	Thursday, February 10, 2022
Legal Research, Fact Gathering and Case Management	10.5	Sunday, February 20, 2022
Legal Writing	3.5	Saturday, February 26, 2022
Legal Drafting	3.5	Sunday, March 6, 2022
Practice Management and Trust Accounting	9.5	Sunday, March 13, 2022
Technology Skills and Tools	8.5	Sunday, March 20, 2022
Multimedia: Legal Skills in Action	8	Saturday, April 2, 2022

~100 to 110 hours

Phase Two

Foundation Workshops

5-day workshops

Students will be engaged in five full days of workshop activities. Students and firms should plan for students being away from the office.

Prework opens April 5, 2022

Schedule A:

May 2 to 6, 2022
offered in Calgary and Edmonton

Schedule B:

May 9 to 13, 2022
offered in Calgary, Edmonton, Halifax, Regina and Winnipeg

**When selecting a schedule from the list above you will automatically be registered for the corresponding schedule for the Capstone.*

~20 hours of prework

38 hours in session

~1 to 2 hours of homework/night

Phase Three

Virtual Law Firm

Online simulated rotations

Students will work through simulated client files managing multiple aspects of the file throughout its lifecycle, while receiving feedback from trained Assessors and coaching from their Practice Manager.

Business Law

Criminal Law

Family Law & Real Estate

May 24 to June 24

June 27 to July 29

August 2 to September 8

~ 85 hours over 3 months

Phase Four

Capstone

4-day Capstone assessment

Students will be engaged in four full days of activities and assessments. Students and firms should plan for students being away from the office.

Schedule A:

September 12 to 15, 2022
offered in Calgary, Edmonton and Regina

Schedule B:

September 19 to 22, 2022
offered in Calgary, Edmonton, Halifax and Winnipeg

30 hours

Registration opens on October 27, 2021, at www.cpled.ca. At the time of registration, students will select their desired schedule for phases two and four of PREP. **Registration closes on Thursday, February 24, 2022.**
The Change in registration deadline is Monday, April 4, 2022.

Proof of a Canadian common law degree or Certificate of Qualification and tuition fees are due before gaining access to PREP materials.

**Schedule is subject to change. Enrollment into desired schedule is subject to availability.*

Canadian Centre for Professional Legal Education (CPLED)

Suite 700, 333 11 Ave SW
Calgary, AB T2R 1L9
1.833.549.1571
www.cpled.ca

PREP Program Schedule December 2021